

WRITING CURRICULUM CONSULTANT

January 2019 - March 2019



Breakthrough Collaborative, founded in San Francisco in 1978, is an innovative educational organization based on the inspiring principle of “students teaching students” and “teachers training teachers.” This unique collaborative model of instruction unlocks the extraordinary potential of first-generation college students and aspiring educators to learn, grow, and transform their own lives and their communities. Our dual mission is to increase the academic opportunities for highly-motivated, underserved students and to inspire and develop the next generation of transformative teachers and leaders.

Today, Breakthrough is comprised of 25 affiliates serving more than 9,000 students each summer and training over 1,000 undergraduates to teach in our academically rigorous six-week summer program. To learn more, visit www.breakthroughcollaborative.org.

The Opportunity

Breakthrough is seeking a professional educator and/or curriculum designer to refine and update our current Common Core State Standards-aligned writing curricula for our six-week summer program for rising 7th, 8th, and 9th graders. The current writing curriculum contains 60 lessons broken into units based on grade level (rising 7th, rising 8th, and rising 9th). The consultant would be responsible for improving grade level differentiation between the three grades and within the units, as well as including more diverse writing opportunities (creative, nonfiction, etc.)

Working remotely under the guidance of the program team, the writing curriculum consultant will support our curricula revision and creation efforts in the areas outlined in the list below. This consultant will have the opportunity to create and refine lessons that will have a significant impact on the academic lives of middle school students across the country. This is a remote, part-time, contract position.

Responsibilities

- Review existing writing curriculum lesson plans (rising 7th, 8th, and 9th grades)
- Based on initial review, edit/adapt lessons to better differentiate between grades and create variety within each unit; if necessary, add additional lessons (no more than 15 total, no more than 5 per unit)
- Diversify the types of writing included in lesson plans to increase student engagement
- Diversify and ensure cultural relevance of DBQ's and other sample text
- Generate/refine any necessary additional resources/supplementary materials for curriculum, including but not limited to unit guides, handouts, etc.
- Participate in online training sessions and one-on-one calls with the Breakthrough program team
- Incorporate program team feedback based on check-ins with program team

Commitment and Timeline

Time Commitment: This is a part-time, contract position beginning in January 2019 and ending in March

2019, with an average of six to eight hours per week.

- **January 2019:** Planning calls, Breakthrough Instructional Training session (remote), one-on-one call with program team to review scope of work.
- **January 2019:** Weekly check-ins with program team, agreed-upon project plan for work with deadlines.
- **February 2019:** All materials are due in draft form to program team for final round of revisions.
- **March 2019:** Final versions of all materials due to program team.

Qualifications

The successful candidate must be passionate about educational equity and motivated by Breakthrough's dual mission of increasing teacher quality and college access for students in under-resourced communities. While no one individual will possess all of the desired qualifications, we are looking for the candidate who possesses the appropriate and necessary blend of the following:

- Bachelor's degree required (master's degree preferred)
- At least two years of experience teaching middle school writing
- Familiarity with Common Core Standards
- Experience with Breakthrough Collaborative and familiarly with Breakthrough Instructional Trainings (BIT or ITTI) and lesson planning template preferred
- Ability to meet deadlines, prioritize, and execute tasks efficiently
- Excellent written and verbal skills and exceptional attention to detail
- Self-motivated, flexible, and excited to work independently and collaboratively as a member of a remote team
- Expertise with Microsoft Office Suite

Compensation

The compensation for this part-time, contract position is \$3,000 for all lesson plan revisions and materials in all three grade levels.

To Apply

Applications should include a résumé and thoughtful cover letter (as one attachment) that outlines how your skills and experiences meet the qualifications of the position, and a sample CCSS-aligned lesson plan (as a second attachment). Click [here](#) to apply. **The deadline to apply is Friday, January 11, 2019.**

Breakthrough Collaborative is an equal opportunity employer and makes a particular effort to recruit candidates from all backgrounds.