

Donor Privacy Policy

Breakthrough Collaborative is committed to respecting the privacy of our donors. We have developed this privacy policy to assure our donors that personal information will not be shared with any third party.

Awareness. Breakthrough Collaborative provides this Donor Privacy Policy to make donors aware of our privacy policy, and to inform donors of the way donor information is used. We also provide donors with the opportunity to remove names from our mailing list, if desired.

Information Collected. Here are the types of donor information that we collect and maintain:

- contact information: name, organization, complete address, phone number, email address;
- payment information for recurring donations: credit card number and expiration date, and billing information;
- information donors wish to share: questions, comments, suggestions; and
- Donors requesting to receive periodic updates; e.g., to individuals who request it, we will send periodic mailings related to specific fund-raising appeals and newsletters.

How Information is Used. Breakthrough Collaborative uses donor information to understand donor's needs and provide donors with better service. Specifically, we use donor information to help complete a transaction, communicate back to donors, and update donors on Breakthrough Collaborative happenings. Credit card numbers are used only for donation or payment processing and are not retained for other purposes. We use the comments donors offer to provide donors with information requested, and we take seriously each recommendation as to how we might improve communication.

No Sharing of Personal Information. Breakthrough Collaborative will not sell, rent, or lease personal donor information to other organizations. We assure the identity of all our donors will be kept confidential/anonymous upon request. Use of donor information will be limited to internal purposes and only to further activities and purposes of Breakthrough Collaborative.

Removing Donors Name from Our Mailing List. It is our desire to not send unwanted mail to our donors. Please contact us if donors wish to be removed from our mailing list.

Contacting Us. If donors have comments or questions about our donor privacy policy, please send an email to Lauren Weston, Chief Development Officer, at lweston@breakthroughcollaborative.org or call 415.655.7707.