

# CURRICULA CONSULTANT

## October 2021 – March 2022



### About Breakthrough Collaborative

Breakthrough Collaborative is a national leader in educational equity. The Breakthrough model provides college preparation support for students from under-resourced communities – starting in the critical middle school years – and prepares the next generation of diverse leaders with training to advance in the field of education.

With over 40 years of experience and a network of over 40,000 alumni, Breakthrough operates in 24 communities across the country and serves 10,000 students and 1,200 Teaching Fellows annually. To learn more about Breakthrough and our first-ever virtual summer in response to COVID-19, please visit our [website](#).

Educational equity is central to Breakthrough’s mission and equity is one of our organization’s core values. We are committed to intentionally creating diverse communities and work to ensure that all identities – particularly Black, Indigenous, People of Color, and those that have been historically marginalized – are represented and supported. As a collective of community-based organizations, we strive to see the identities of the communities we serve reflected across all levels of the organization.

### The Opportunity

Breakthrough is seeking a professional educator or curriculum specialist to be part of a six-person Curricula Consultant team that will review our existing curricula. Working remotely and in partnership with the National Program team, the Curricula Consultant is responsible for refining our curricula evaluation tool and reviewing our curricula for quality, student-centeredness, teacher and student accessibility and alignment with our student standards and learning outcomes. This review will include 7<sup>th</sup>- 9<sup>th</sup> grade curricula in Math, Science, Literature, and Writing.

### Responsibilities

- Participate in four, 1-2 hour group meetings via Zoom
- Collaboratively refine our curricula evaluation tool and ensure that it aligns with Breakthrough’s program standards and best practice
- Review existing curriculum lesson plans/unit maps (rising 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grades)
- Evaluate each unit using the curricula evaluation tool
- Generate updates and refinements
- Incorporate feedback based on check-ins with Program team
- Participate in online sessions and/or phone calls with the Breakthrough team to roll out the tool and findings from the curricula review

### Timeline

Participation on the Curricula Consultant team begins in October 2021 and concludes in March 2022. A breakdown of the commitment and responsibilities is provided below:

**October-November 2021:** Planning calls with Breakthrough program team to review scope of work, clarify expectations and norm processes. Review the existing curriculum evaluation tool and suggest updates.

**December 2021-January 2022:** CET Validation - Review 1 unit as a team to validate the Curricula Evaluation Tool. Review initial findings, find common trends and create action plan.

**January - March 2022:** Curricula Evaluation #1 - Review 1 unit using the CET.

**March 2022:** Present findings to the Collaborative.

## Qualifications

Members of our team bring relevant experience, knowledge, and skills, as well as a commitment to our shared values and norms. While no one individual will possess all of the desired qualifications, we are looking for a candidate who possesses the appropriate and necessary blend of the following:

- Bachelor's degree required (Master's degree preferred)
- At least 2 years of middle school or secondary teaching experience
- Familiarity with Common Core Standards and culturally responsive teaching
- Experience with Breakthrough Collaborative and familiarity with Breakthrough Instructional Trainings (BIT) and lesson planning structure preferred
- Ability to meet deadlines, prioritize, and execute tasks efficiently
- Excellent and professional written and verbal skills and exceptional attention to detail
- Self-motivated, flexible, and excited to work independently and collaboratively as a member of a remote team

*For current Breakthrough staff: Breakthrough staff are invited to apply. Please note that the nature of the Curricula Audit may require consultants to complete some aspects of the project during their regular working hours. This role is designed exclusively for candidates that are able and willing to work under these terms. Current Breakthrough staff are strongly encouraged to discuss participation with their Executive Director before applying. If selected, your ED will be required to approve your participation. Executive Director's approval also includes their understanding that compensation for this project goes directly to the Curricula Audit Consultant, and not to the organization. A detailed work plan and time commitment breakdown is available from Nicholas Wilson at [nwilson@breakthroughcollaborative.org](mailto:nwilson@breakthroughcollaborative.org).*

## Compensation

Each Curricula Consultant will receive a stipend of \$3,000 for their participation. \$1,500 will be paid after successful completion of the first Audit Reflection (January) and \$1,500 after the successful completion of the second Audit Reflection and roll out (March).

## To Apply

Click [here](#) to apply. You will be asked to submit a résumé, a thoughtful cover letter that outlines how your skills and experiences meet the qualifications of the position, and a sample lesson plan. Please submit your cover letter and lesson plan together as one file for the second upload.

The deadline to apply is **October 1, 2021**.